**EQUIPMENT NEEDS ASSESSMENT APPLICATION**

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| Name of Person Submitting Request: | **Susan Bangasser** |
| Program or Service Area:  | **Big Bear Mountain Communities** |
| Division: | **NA** |
| When was the last Program Efficacy document completed? | **2009** |
| What rating was given? | **Contraction – with the explanation that the only area that did not meet institutional expectations was productivity due to declining enrollment.** |
| Equipment Requested | **ITV unit for Big Bear site, about $20,000** |

1. Provide a rationale for your request.

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| Big Bear/Mountain Centers is an off-campus center of San Bernardino Valley College that provides college classes and services to students who live in the mountain areas surrounding San Bernardino. Currently, evening classes are offered only at Big Bear High School. Many of our students located in mountain cities are unable to attend the classes offered on campus due to the distance, weather conditions including fog and snow, lack of transportation, and unsafe roads conditions. Although courses are offered in multiple formats such as face-to-face, hybrid, and ITV (Interactive Television), the optimal way to provide a diverse course offering for students unable to enroll in on-line classes is to utilize ITV. Meeting the class size requirements for face-to-face classes is difficult in a community with diverse needs but limited population. However, use of the ITV provides access to classes without the imposition of enrollment criteria. When a class is an ITV class, such as Child Development, the CAP is decreased on our campus by around 10. The corresponding stacked section for Big Bear then has a CAP of 10, keeping the class size at its original CAP. The faculty using this technology have quickly learned its use with the mentoring of former ITV faculty. There is one ITV unit currently at the Big Bear site but that provides for only 3 classes a week, since the site is open Tuesday, Wednesday, and Thursday evenings only. Our campus is increasing the number of ITV units as we move into the new buildings, but there is only the one unit at the other end (Big Bear.) One extra unit at Big Bear will now provide 6 classes without risk of cancellation to serve the needs of the mountain community. |

1. Indicate how the content of the EMP One-Sheet and latest Program Efficacy Report support this request. How is the request tied to program planning? *(reference the page number(s) where the information can be found on the EMP and Program Efficacy).*

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| The Big Bear Program identified in the EMP (page 27) its goal “Install a second ITV unit to provide maximum number of courses without the risk of cancelling the classes due to low enrollment.” The Program Efficacy report, 2009, on pages 13-14 identified the need for a second ITV unit to expand the offerings for the mountain community. |

1. Indicate if there is additional information you wish the committee to consider *(for example: regulatory information, compliance, updated efficiency and/or student success data or planning etc).*

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| In order for students planning to earn and AA or transfer, it is important for them to fulfill their educational plan by providing them the ability to complete classes in their community, to improve their technical skills as they progress, and to build up units so they can compete for on-line courses. |

1. Evaluation of related costs (including any ongoing maintenance or updates) and identification of any alternative or ongoing funding sources. (for example Department Budget, VTEA or Perkins)

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| There are no related costs except for the cost of batteries for the remote control or the chance a remote control breaks down. There are no alternative funding sources. |

1. What are the consequences of not funding this equipment?

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| If the funding is not available for the ITV unit, the Big Bear/ Mountain Communities program will only have a small number of courses available for a diverse population. To provide access and opportunities to the people in this distant area, the second ITV unit is necessary. |